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PENNSAUKEN SEWERAGE AUTHORITY RESIDENTIAL PERMIT PROCEDURAL GUIDE

Procedures for the application and approval of connections to the Pennsauken Sanitary Sewer System. This document covers application and review requirements ONLY. For further information refer to the Pennsauken Sewerage Authority "Schedule of Rates and Rules and Regulations" which can be obtained at the Sewerage Authority office, 1250 John Tipton Blvd., Pennsauken, New Jersey, or at www.psewer.com.

RESIDENTIAL: NEW CONNECTION

1. Obtain application and copy of map.
2. Return completed application with \$15.00 filing fee and one (1) copy of the plans with a detailed description which shall include: the number of units, number and type of fixtures to be served, estimate of the volume of waste water to be discharged and the types of materials to be used. The plans shall be revised and resubmitted until approval is obtained. Also include the copy of the map marking your intended point of connection to the main line.
3. An applicant for multiple units shall pay an initial filing fee of fifteen dollars (\$15.00) plus an additional payment of twenty five hundred dollars (\$2,500.00) which shall be utilized to establish an escrow fund from which shall be paid all engineering and legal review fees including but not limited to: fees for review of plans and documents inspection fees during the construction period and draftsmen's costs to transfer "as built" data to Authority's master drawings and Engineer's costs to verify "as built" data as supplied by the applicant. Payments from the escrow account established on behalf of the applicant shall be administered by the Authority. Payment shall be made to the Authority's Engineer and when necessary, its Solicitor in accordance with the hourly rates set forth in the contract between the Authority and its professionals. At such time as any application is withdrawn, rejected or has been accepted and construction completed, any balance then within the escrow account shall be refunded to the applicant. At any time, should the escrow account established for the applicant be

drawn down to or be subject to outstanding invoices for professional services so that the balance is ten percent (10%) or less of the original amount, the Authority shall notify the applicant and upon such notice, the applicant shall within fifteen (15) days, tender to the Authority an additional amount to replenish the escrow account to the original balance. Failure to make payments to the escrow account when and as required within thirty (30) days of notice shall cause the application and construction inspection process to be terminated.

4. If the connection involves the extension of a sewer main, the Applicant will be required to obtain the approval of the State of New Jersey, Department of Environmental Protection (NJDEP). This application must be endorsed by the Authority. All expenses connected with this submission shall be borne by the applicant.
5. Upon approval of the application you will be contacted at the phone number on your application and informed of the permit and inspection fees. All new connections, reconnections or disconnections of the sanitary sewer system must be made in accordance with PSA'S construction standards and be made by a licensed plumber in good standing with the State of New Jersey.
6. Permit will be issued on receipt of fees.
7. Call PSA 48 hours in advance of your anticipated connection time to schedule your inspection.

RESIDENTIAL RECONNECT: \$100.00 FEE

1. Obtain application and copy of map.
2. Return completed application with one (1) copy of the plans with a detailed description which shall include: the number of units, number and type of fixtures to be served, estimate of the volume of waste water to be discharged and the types of materials to be used. The plans shall be revised and resubmitted until approval is obtained. Also include the copy of the map marking your intended point of connection to the main line. Also include copy of the map indicating the point of reconnection to the original connection.

3. Upon approval of the application you will be contacted at the phone number on your application and informed of the permit and inspection fees. All new connections, reconnections or disconnections of the sanitary sewer system must be made in accordance with PSA'S construction standards and be made by a licensed plumber in good standing with the State of New Jersey.
4. Permit will be issued on receipt of fees.
5. Call PSA 48 hours in advance of your anticipated connection time to schedule your inspection.

RESIDENTIAL LATERAL REPAIR: \$100.00 FEE

1. Obtain application and copy of map.
2. Return completed application with copy of map indicating point of repair.
3. Upon approval of the application you will be contacted at the phone number on your application and informed of the permit and inspection fees. All new connections, reconnections or disconnections of the sanitary sewer system must be made in accordance with PSA'S construction standards and be made by a licensed plumber in good standing with the State of New Jersey.
4. Permit will be issued on receipt of fees.
5. Call PSA 48 hours in advance of your anticipated connection time to schedule your inspection.

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PENNSAUKEN SEWERAGE AUTHORITY
1250 John Tipton Blvd.
Pennsauken, NJ 08110
(856) 663-5542 FAX (856) 663 5718

RESIDENTIAL APPLICATION FOR SEWER PERMIT

Please allow 2 business days for review

Type of permit issued: _____ New Connection _____ Reconnection _____ Lateral Repair

1. Permit to be issued for: Block _____ Lot _____

Address: _____

Owner: _____

Phone # _____

2. Owner's mailing address if different from above:

3. Plumber's name: _____ N.J. License # _____

4. Indicate on attached map where connection, disconnection or repair will be made.

5. Type of material used and type of connection made: _____

If you are applying for a disconnect or repair application, stop here. Reconnect and new connection applicants continue.

6. Proposed use of property: _____

7. Number & type of plumbing connections: _____

8. Anticipated gallons per day of sewerage usage: _____
Average single home uses 285 gallons

9. When will connection be made?: _____

CALL 663-5542 48 HOURS PRIOR TO CONNECTING, REPAIRING OR DISCONNECTING TO SCHEDULE YOUR INSPECTION. AN INSPECTOR FROM PSA MUST BE PRESENT FOR ALL ABOVE. FAILURE TO HAVE PROPER INSPECTION WILL REQUIRE YOU TO EXPOSE THE AREA FOR OUR INSPECTOR'S EXAMINATION.

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